

ELDER AFFAIRS DEPARTMENT[321]

Prior to 5/20/87, see Commission on the Aging[20]

Delay: Effective date (June 24, 1987) of Chapters 1 to 18 delayed 70 days pursuant to Iowa Code section 17A.4(5) by the Administrative Rules Review Committee at their June 9, 1987, meeting.

CHAPTER 1		4.16(231)	Department action subsequent to withdrawal of designation
INTRODUCTION		4.17 to 4.19	Reserved
1.1(231)	Basis and purpose of the rules	4.20(231)	Multiyear area plan
1.2(231)	Applicability of other regulations and order of precedence	4.21(231)	Requirements for processing area plans, plan amendments and revisions
1.3 to 1.6	Reserved	4.22(231)	Area profile
1.7(231)	Definitions	4.23(231)	Technical assistance by the department
CHAPTER 2		CHAPTER 5	
DEPARTMENT OF ELDER AFFAIRS ESTABLISHED		DEPARTMENT FISCAL POLICY	
2.1(231)	Department established	5.1(231)	Grants to area agencies on aging
2.2(231)	Executive director	5.2(231)	Intrastate funding formula
2.3(231)	Divisions of the department	5.3(231)	Unobligated funds
2.4(231)	Staffing	5.4(231)	Long-term care ombudsman program
2.5(231)	Affirmative action plans	5.5(231)	Elderly services allocation
2.6	Reserved	5.6(231)	Transfer between supportive and nutrition service funds under the state plan
2.7(231)	Department complaint procedure	5.7(231)	Allowable use of federal and state funds for multiyear area plan administration
CHAPTER 3		5.8(231)	Reallotment
COMMISSION OF ELDER AFFAIRS		5.9(231)	Matching funds
3.1(231)	Definitions	5.10	Reserved
3.2(231)	Purpose of the commission	5.11(231)	Restriction on delegation of authority to other agencies
3.3(21,231)	Organization of the commission and proceedings	5.12(231)	State reviews and audits
3.4(231)	Commission duties and authority	5.13(231)	Records and reports
CHAPTER 4		5.14(231)	Procurement standards
DEPARTMENT PLANNING RESPONSIBILITIES		5.15(231)	Recapture of funds for facilities
4.1(231)	State plan on aging	5.16(231)	Property management
4.2(231)	Designation of planning and service areas	CHAPTER 6	
4.3(231)	Designation of AAAs	AREA AGENCY ON AGING PLANNING AND ADMINISTRATION	
4.4(231)	Area agency designation	6.1(231)	Area agency administration
4.5(231)	Types of agencies that may be an area agency	6.2(231)	Confidentiality and disclosure of AAA information
4.6(231)	Single or multipurpose entity	6.3(231)	To contact area agencies on aging
4.7(231)	Preference in AAA designation	6.4(231)	Duties of AAAs
4.8(231)	AAA qualifications	6.5(231)	AAA advisory council
4.9(231)	Application for designation	6.6(231)	Preference in service delivery
4.10(231)	On-site assessment	6.7(231)	Coordination with other programs
4.11(231)	Recommendation	6.8(231)	AAA procedures manual
4.12(231)	Application form criteria		
4.13(231)	Methods for determining qualifications and preference		
4.14(231)	Withdrawal of AAA designation		
4.15(231)	Procedures for withdrawal of AAA designation		

- 6.9(231) AAA subgrants or contracts
- 6.10(231) Exception to the provision of service by subgrants or contracts
- 6.11(231) Noncompliance status
- 6.12(231) Priority service requirement
- 6.13(231) Requirements for service providers
- 6.14(231) Entrepreneurial activities of AAAs

**CHAPTER 7
AREA AGENCY ON AGING
SERVICE DELIVERY**

- 7.1(231) Delivery of service
- 7.2(231) Focal points
- 7.3(231) Nutrition services
- 7.4(231) Information and assistance services
- 7.5(231) Legal assistance
- 7.6(231) Title III-D of the Act
- 7.7(231) Title III-G of the Act

**CHAPTER 8
LONG-TERM CARE RESIDENT'S
ADVOCATE/OMBUDSMAN**

- 8.1(231) Definitions
- 8.2(231) Purpose
- 8.3(231) Long-term care resident's advocate/ombudsman duties
- 8.4(231) Access requirements
- 8.5(231) Authority and responsibilities of the department
- 8.6(231) Volunteer long-term care ombudsman program

- CHAPTER 9
RESIDENT ADVOCATE COMMITTEES**
- 9.1(231) Resident advocate committees established
 - 9.2(231) Application for committee membership
 - 9.3(231) Appointment to resident advocate committees
 - 9.4(231) Cancellation of appointments to resident advocate committees
 - 9.5(231) Request for reconsideration of appointment or cancellation of appointment
 - 9.6(231) Resident advocate committee structure and meetings
 - 9.7(231) Responsibilities of the committee
 - 9.8(231) Committee access and assistance
 - 9.9(231) Confidentiality
 - 9.10(231) Committee procedures

- 9.11(231) Committee response to complaints and grievances
- 9.12(231) Complaints referred from the department of inspections and appeals
- 9.13 and 9.14 Reserved
- 9.15(231) Accountability measures

**CHAPTER 10
SENIOR INTERNSHIP PROGRAM (SIP)**

- 10.1(231) Scope and purpose
- 10.2(231) Eligibility for service
- 10.3(231) Funding
- 10.4(231) Program requirements
- 10.5(231) Funding criteria
- 10.6(231) Monitoring and record keeping

**CHAPTER 11
WAIVERS OR VARIANCES FROM
ADMINISTRATIVE RULES**

- 11.1(17A,231,ExecOrd11) Definitions
- 11.2(17A,231,ExecOrd11) Scope of chapter
- 11.3(17A,231,ExecOrd11) Applicability of chapter
- 11.4(17A,231,ExecOrd11) Criteria for waiver or variance
- 11.5(17A,231,ExecOrd11) Filing of petition
- 11.6(17A,231,ExecOrd11) Content of petition
- 11.7(17A,231,ExecOrd11) Additional information
- 11.8(17A,231,ExecOrd11) Notice
- 11.9(17A,231,ExecOrd11) Hearing procedures
- 11.10(17A,231,ExecOrd11) Ruling
- 11.11(17A,22,231,ExecOrd11) Public availability
- 11.12(17A,22,231,ExecOrd11) Summary reports
- 11.13(17A,231,ExecOrd11) Cancellation of a waiver
- 11.14(17A,231,ExecOrd11) Violations
- 11.15(17A,231,ExecOrd11) Defense
- 11.16(17A,231,ExecOrd11) Judicial review

**CHAPTERS 12 and 13
Reserved**

- CHAPTER 14
RETIRED AND SENIOR
VOLUNTEER PROGRAM (RSVP)**
- 14.1(231) Purpose and program description
 - 14.2(231) Application procedures
 - 14.3(231) Grant criteria
 - 14.4(231) Application process for new state-developed project grants
 - 14.5(231) Administration of grants
 - 14.6(231) Reversion of funds

**CHAPTER 15
ELDERLY SERVICES PROGRAM**

- 15.1(231) Elderly services program
- 15.2(231) Award of funds
- 15.3(231) Eligibility criteria for services
- 15.4(231) Match
- 15.5(231) Application
- 15.6(231) Records and reports
- 15.7(231) Amendments and revisions to the
elderly services portion of the
area plan
- 15.8(231) Procurement standards

- CHAPTER 16
SENIOR LIVING COORDINATING UNIT**
- 16.1(231,249H) Definitions
 - 16.2(231,249H) Organization of the unit
and proceedings
 - 16.3(231,249H) Chairperson and vice-
chairperson duties
 - 16.4(21,231,249H) Meetings
 - 16.5(231,249H) Communications

- CHAPTER 17
PETITION FOR RULE MAKING
(Uniform Rules)**
- 17.1(17A) Petition for rule making
 - 17.3(17A) Inquiries

- CHAPTER 18
DECLARATORY ORDERS
(Uniform Rules)**
- 18.1(17A) Petition for declaratory order
 - 18.3(17A) Inquiries

- CHAPTER 19
PUBLIC RECORDS AND FAIR
INFORMATION PRACTICES
(Uniform Rules)**
- 19.1(17A,22) Definitions
 - 19.3(17A,22) Requests for access to records
 - 19.9(17A,22) Disclosures without consent of
the subject
 - 19.10(17A,22) Routine use
 - 19.11(17A,22) Consensual disclosure of
confidential records
 - 19.12(17A,22) Release to subject
 - 19.13(17A,22) Availability of records
 - 19.14(17A,22) Personally identifiable
information
 - 19.15(17A,22) Other groups of records
 - 19.16(17A,22) Data processing systems
 - 19.17(17A,22) Applicability

- CHAPTER 20
OLDER IOWANS LEGISLATURE**
- 20.1(231) Purpose
 - 20.2(231) Description
 - 20.3(231) Definitions
 - 20.4(231) Timetable
 - 20.5(231) State apportionment of seats
 - 20.6(231) Election process
 - 20.7(231) Declaring the winner
 - 20.8(231) Prefiling and content of bills
 - 20.9(231) Resolutions
 - 20.10(231) Leadership roles
 - 20.11(231) The OIL session

- CHAPTER 21
LONG-TERM CARE COORDINATING
UNIT CASE MANAGEMENT PROJECTS
FOR THE FRAIL ELDERLY**
- 21.1(231) Long-term care coordinating unit
(LTCCU) case management
projects for the frail elderly
(CMPFE)
 - 21.2(231) Description
 - 21.3(231) Eligibility
 - 21.4(231) Application process
 - 21.5(231) AAA reporting

**CHAPTERS 22 and 23
Reserved**

- CHAPTER 24
ADULT DAY SERVICES PROGRAMS**
- 24.1(231D) Definitions
 - 24.2(231D) Program certification
 - 24.3(231D) Certification of a nonaccredited
program
 - 24.4(231D) Nonaccredited program
application content
 - 24.5(231D) Initial certification process for
nonaccredited program
 - 24.6(231D) Recertification of nonaccredited
program
 - 24.7(231D) Recertification process for
nonaccredited program
 - 24.8(231D) Notification of recertification
 - 24.9(231D) Certification and recertification
process for an accredited
program
 - 24.10(231D) Accredited program certification
or recertification application
content
 - 24.11(231D) Initial certification process for
accredited program
 - 24.12(231D) Recertification for accredited
program

24.13(231D) Duration of certification for all programs	25.5(231C) Initial certification process for a nonaccredited program
24.14(231D) Recognized accrediting entity	25.6(231C) Recertification of a nonaccredited program
24.15(231D) Requirements for accredited adult day services programs	25.7(231C) Recertification process for a nonaccredited program
24.16(231D) Maintenance of program accreditation	25.8(231C) Notification of recertification for a nonaccredited program
24.17(231D) Transfer of certification	25.9(231C) Certification and recertification process for an accredited program
24.18(231D) Structural and life safety reviews for a new program	25.10(231C) Accredited program certification or recertification application content
24.19(231D) Structural and life safety reviews for existing programs	25.11(231C) Initial certification process for an accredited program
24.20(231D) Structural and life safety review prior to the remodeling of a building for certified programs	25.12(231C) Recertification process for an accredited program
24.21(231D) Emergency response policies and procedures review	25.13(231C) Duration of certification for all programs
24.22(231D) Program alteration	25.14(231C) Recognized accrediting entity
24.23(231D) Cessation of program operation	25.15(231C) Requirements for an accredited program
24.24(231D) Contractual agreement	25.16(231C) Maintenance of program accreditation
24.25(231D) Admission to and transfer from a program	25.17(231C) Transfer of certification
24.26(231D) Waiver of admission and retention criteria	25.18(231C) Structural and life safety reviews for a new program
24.27(231D) Criteria for granting admission and retention waivers	25.19(231C) Structural and life safety review prior to the remodeling of a building for a certified program
24.28(231D) Participant documents	25.20(231C) Emergency response policies and procedures review
24.29(231D) Service plan	25.21(231C) Cessation of program operation
24.30(231D) Medications	25.22(231C) Occupancy agreement
24.31(231D) Nurse review	25.23(231C) Occupancy in and transfer from a program
24.32(231D) Nursing assistant work credit	25.24(231C) Waiver of occupancy and retention criteria
24.33(231D) Food service	25.25(231C) Criteria for granting occupancy and retention waivers
24.34(231D) Staffing	25.26(231C) Involuntary transfer
24.35(231D) Dementia-specific education for personnel	25.27(231C) Tenant documents
24.36(231D) Another business or activity in an adult day services program	25.28(231C) Service plan
24.37(231D) Managed risk statement	25.29(231C) Medications
24.38(231D) Life safety—emergency policies and procedures and structural safety requirements	25.30(231C) Nurse review
24.39(231D) Transportation	25.31(231C) Nursing assistant work credit
24.40(231D) Activities	25.32(231C) Food service
24.41(231D) Structural requirements	25.33(231C) Staffing
24.42(231D) Interpretive guidelines	25.34(231C) Dementia-specific education for program personnel
<p style="text-align: center;">CHAPTER 25 ASSISTED LIVING PROGRAMS</p>	
25.1(231C) Definitions	25.35(231C) Another business or activity in an assisted living program
25.2(231C) Program certification	
25.3(231C) Certification of a nonaccredited program	
25.4(231C) Nonaccredited program application content	

- 25.36(231C) Managed risk statement
- 25.37(231C) Life safety—emergency policies and procedures and structural safety requirements
- 25.38(231C) Transportation
- 25.39(231C) Activities
- 25.40(231C) Structural requirements
- 25.41(231C) Dwelling units in dementia-specific programs
- 25.42(231C) Landlord and tenant Act
- 25.43(231C) Interpretive guidelines

**CHAPTER 26
MONITORING, CIVIL PENALTIES,
COMPLAINTS AND INVESTIGATION FOR
ADULT DAY SERVICES AND ASSISTED
LIVING PROGRAMS**

- 26.1(17A,231C,231D) Adult day services/ assisted living program monitoring
- 26.2(17A,231C,231D) Complaint procedure
- 26.3(17A,231C,231D) Enforcement action
- 26.4(17A,231C,231D) Notice—hearings
- 26.5(17A,231C,231D) Appeals
- 26.6(17A,231C,231D) Judicial review
- 26.7(17A,21,231C,231D) Public disclosure of findings
- 26.8(17A,231C,231D) Discrimination or retaliation
- 26.9(17A,231C,231D) Emergency removal of participants or tenants
- 26.10(231C,231D) Notification of casualties

- CHAPTER 27
FEES FOR ADULT DAY SERVICES AND
ASSISTED LIVING PROGRAMS**
- 27.1(231D) Adult day services program fees
 - 27.2(231C) Assisted living program fees

**CHAPTER 28
IOWA SENIOR LIVING
PROGRAM—HOME- AND
COMMUNITY-BASED SERVICES FOR
SENIORS**

- 28.1(78GA,SF2193) Purpose
- 28.2(78GA,SF2193) Definitions
- 28.3(78GA,SF2193) Disbursement of funds
- 28.4(78GA,SF2193) Use of funds by AAAs
- 28.5(78GA,SF2193) Disbursement of funds to AAA subcontractors
- 28.6(78GA,SF2193) Reporting requirements

**CHAPTER 29
ELDER GROUP HOMES**

- 29.1(231B) Definitions
- 29.2(231B) Application process
- 29.3(231B) Certification process
- 29.4(231B) Tenant admission requirements
- 29.5(231B) Care plan required
- 29.6(231B) Exceptions
- 29.7(231B) Resident advocate committees
- 29.8(231B) Qualifications for EGH personnel
- 29.9(231B) Facility standards
- 29.10(231B) Fees
- 29.11(231B) Certification required
- 29.12(231B) Complaint procedure
- 29.13(231B) Denial, suspension, or revocation
- 29.14(231B) Notice—hearings
- 29.15(231B) Appeals
- 29.16(231B) Judicial review
- 29.17(231B) Records